Category: Recommended

## **BUDGET PREPARATION**

The Superintendent may establish procedures for the involvement of staff in the development of the budget proposal.

The School Board will adopt guidelines and a schedule each year for the timely submission of the budget to the Board, and the City Council based on the Somersworth City Charter.

A public budget hearing shall be held by the School Board in accordance with the City Charter.

## Legal References

RSA 32:4, Preparation of Budgets: Estimate of Expenditures and Revenues RSA 32:5, Budget Preparation NH Code of Administrative Rules- Section Ed 302:02 (a), Substantive Duties of the Superintendent.

Adopted: January 2002
1st Reading: October 25, 2010
2nd Reading: November 9, 2010
Approved by NHSBA: August 2011

Reviewed: April 7, 2014

Reviewed: April 29, 2019 (No Changes)